

INNIO Management Advisory Sdn. Bhd. (1294713-K) 109A, Jalan Seri Impian 1, Taman Impian Emas, 81100 Johor Bahru. Email: admin@innio.com.my Tel : 011 – 5896 0636

REF	DATE	山
EMPLOYEE USE ONLY TO BE COMPLETED BY APPLICANT PLEASE PRINT CLEARLY	Photo Passport Size (Latest 3 months)	Employment Application Form
SOMETHING ABOUT US EMPOYMENT DESIRED : Full Time Part Ti	ime	tion F
Admin / Personal assistant DESIRED POSITION :	ation 1anager	orm
Full Name(As per NIRC)		
NRIC Age Marital	Status	
Address(in NIRC)		
Address(Resident)		
Email Mobile Facebo	ook	
Height Religio	on	
Spoken Languages/Dialects		
Written Languages		
Computer Skill : Word Excel Powerpoint Other		
Accounting Software Skill :AutocountMillionSQLOther EDUCATIONAL DETAILS (Copies of certificates and detailed result to be attached)		
PERIOD SCHOOL / COLLEGE / UNIVERSITY QUAL START END	IFICATION REMARK	

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INTEREST Extra-Curricular Activities : Hobbies , Sports
GENERAL INFORMATION 1. Smoking YES NO 2. Alcoholic YES NO 3. Illness OR Disability YES NO
4. CONVICTED IN A COURT OF LAW OF ANY COUNTRY ? YES NO
(If have please mention as below OR inform our representative) 1 2 3 4
YOUR HABIT RATING - 0% : 100% Diligence/勤勉 Responsibility/责任感 Learning Ability/学习能力 Independent/独立 Communicate/沟通 Personal Value
EMERGENCY CONTACT PERSON :(Immediate relationship) FATHER Name : Contact MOTHER Name : Contact
BENEFICANRY ACCOUNT : (strictly not Allowance for 3rd party account) Bank Name Account No. PBB MBB CIMB BSN B.Islam HLB RHB
Do you have any relative or family member work as same industry ? YES NO
REMUNERATION & COMMENCEMENT OF EMPLOYMENT Minimum salary acceptable MYR Work commencement expeded
EMPLOYMENT HISTORY
PERIOD NAME OF COMPANY / EMPLOYER POSITION MONTHLY REMARK START END CONTACT SALARY REMARK

I/We have read and accept the applicable Terms & Conditions under Company Regulation Company's privacy statement and the applicable restrictions associated with there information all is correc (Please check box to continue)

	(入工日期)	
Date		

Leave	Date(离职日期)	
		7

Date

Company Officer Signature

Signature for Applicator



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OTHER QUESTION

- 1. Why you choose this job/position and our company?
- 2. What is your achievement in 3 years?
- 3. Please list down 3 of your Strength & Weakness
- 4. Please answer your following Question [Yes/No]
 - Do you have own transport?
 - Can you work overtime?
 - Are you a leader?
 - Are you a follower?
 - Will you stay with us at least 3 year?
 - Do you prefer fight your benefit with incentive?
- 5. Other question want to ask by candidate:

Signature for Applicator

Name: