

# Job position: Audit cum Tax Assistant / Semi-Senior

#### Job Description

- Take charge of statutory audit assignments for clients ranging from various industries (trading, service, construction, property development, etc).
- Prepare and finalise audit working papers and audited financial statements.
- Prepare and finalise of tax computation.

### Job Highlights

Be able to gain audit and tax experience at the same time

#### Job Requirement

- Minimum of diploma in accounting, degree in accounting, or those with a full or partial professional qualification (CAT, CIMA, MICPA, ACCA, ICAEW, ICA, ICAA or CPA Australia)
- Possess excellent written and verbal communication skills in English
- Possess good initiative to learn, hardworking and responsible
- Good interpersonal and communication skills
- A team player with strong sense of responsibility
- Ability to deliver under pressure and meet deadlines
- Computer literate and familiar with Microsoft Word and Excel
- Willing travel to client workplace.
- Manage time and multiple engagements effectively
- Willing to learn

#### Firm overview

We are an established licensed audit and tax firm in Kepong with growing portfolios and looking for dynamic, self-motivated and committed individuals to join us. We motivate young talents to gain comprehensive knowledge in both audit and tax at the same time in order to achieve greater heights along their career paths.

Kindly send us your resume and academic transcript (SPM and higher education) to inn@tbsco.com.my for application.

## YOU ARE THE MISSING PIECE!

